**Attendance:** Concetta Manker (President), Karen Poirier (Vice-President); Melissa Brewer, Brittany Ellis, Nan Frink, Kim Walker, Sierra Farley, Brooke Domaico

Welcome and Opening Prayer: The meeting was called to order at 6:05pm by PTO President, Concetta Manker and ended at 7:20pm

**Discussion:**

* We approved last meeting minutes from October 2021. PTO did not meet in October and we did not formally meet in December; however, several PTO members gathered to wrap Christmas gifts from the School Christmas shop on December 6, 2021.
* We did not receive a Treasurer Report as the treasurer was not present at the meeting. The last report received was dated August 31, 2022.
* There was no report from the Secretary or the Principal as they were not present at the meeting.
* The PTO discussion was guided by the agenda which opened with an announcement of PTO president position in May 2022 by Concetta Manker, the current PTO president. Her term will end May 2022. This prompted further discussion by Sierra Farley regarding the bylaws. Sierra suggested revamping the bylaws, term dates of positions and creating position descriptions for board members.
* There were 2 request by Sierra Farley to purchase Glow Sticks for Christian Skate Night at Chester Skate Lane.
* The second request was also made by Sierra Farley to purchase a popcorn machine for future events such as outdoor movie nights and to also share with the basketball program.
* Discussion continued to include a monthly or yearly newsletter that listed each spirit night dining location and all upcoming events hosted by the PTO. Brittany Ellis volunteer to create and maintain the monthly newsletter provided that someone keeps her updated with the upcoming events. We also discussed having a WECS PTO Facebook page separate from the main WECS School Facebook page.
* Lastly, we brainstormed ideas of having categories for different fundraiser events and having goals. Example of categories include: athletics uniforms, technology, pre-k, playground and Christmas love offerings to teachers. This does not a complete list.

**Current Fundraisers:**

February Candy Grams January 31 – February 11)

Sweat heart Dance (TBD)

Java City Brew (February 01- March 31)

**Future Fundraising**

Catie Ellis is reaching out to Papa John’s to obtain a school code to distribute to parents. Now, when you order from Papa John, parents will have the ability to enter a code at checkout to and Papa John’s will donate 10% of the proceeds back to the school. Details are forthcoming. We also discuss refrigerator magnets for students/parents with the discount codes to favorite local restaurants that will participants in returning proceeds back to the school

Spirit Night - Monthly

* Morelia Mexican Restaurant (Prince George) (March 17th)
* Luca’s (Prince George) (February 17th)
* Chick fila (Colonial Heights) (school code)
* Lisa’s (TBD)
* Chester Skate land ( March 7th)
* Key Stone Tractor Museum (TBD)
* Macros (School Code)
* Food Truck Spirit Night (April)